ABOUT THE CONFERENCE

The American Academy of Home Care Medicine (AAHCM) serves more than 1,000 physicians, nurses, social workers, and related professionals and agencies across the country committed to improving the care of patients in the home. AAHCM operates on the vision of providing high-quality care in the home with dignity to all those in need and works tirelessly to make this goal a reality.

The 2023 AAHCM Annual Conference, will be held in Seattle, WA, October 13-14, with pre-conference sessions October 12. More than 500 interdisciplinary leaders in Home-Based Medical Care are expected to attend, providing you an unmatched opportunity to demonstrate how your products and services will help them better care for their patients. This event will be even bigger and more immersive than ever, with ample opportunities for attendee engagement and networking.
**Become a Sponsor**

This is your opportunity to maximize your visibility, increase traffic to your booth and target specific audiences by taking advantage of sponsorship and advertising opportunities. Show your commitment to the practice of medicine in the home. Becoming a sponsor will benefit your organization in so many ways!

### Diamond Level $35,000

This sponsorship offers maximum exposure and involvement with AAHCM. Offered on a first come, first served basis.

- Exhibitor Advisory Committee
- 2024 IRC Membership
- 30-minute demonstration theater session to attendees – Demonstrate your products, invite an industry speaker, or get feedback from attendees (time to be determined). Topic and content are subject to AAHCM approval. Sponsored sessions are not eligible for continuing education credits.
- Priority exhibit location
- Two (2) exhibit spaces (10 x 10)
- Two (2) complimentary Annual Meeting registrations, including access to all sessions and networking events
- Two (2) complimentary exhibitor registrations, with access to networking events
- Company logo with link and 100-word description on Annual Meeting sponsors webpage and conference app
- Premier logo placement on event signage in lobby
- Pre- and post-attendee contact list (name, credentials, title, and company)
- Opportunity to send two (2) emails to attendees, one (1) before the event and one (1) following the event – Email content is subject to AAHCM approval. Email dates must be reserved no less than two (2) weeks prior to the send date. Email content must be provided no less than one (1) week prior to the send date.
- Insertion of one (1) sustainable swag promotional item in attendee registration bag
- Meet-and-greet with AAHCM board members before President’s Reception
- Diamond Sponsor noted in meeting materials reserved no less than two (2) weeks prior to the send date. Email content must be provided no less than one (1) week prior to the send date.
- Insertion of one (1) sustainable swag promotional item in attendee registration bag.
- Diamond Sponsor noted in attendees’ profile for all company attendees

### Exhibitor Benefits

When you exhibit with us at the AAHCM Annual Meeting, we bring the attendees directly to you for dedicated exhibit hours and special events:

- Meet face-to-face with leaders in home care medicine.
- Connect with attendees during networking time and welcome reception in the exhibit hall.
- Gain insight into home-centered care from special-interest discussions during breakfast and lunch hours.
**Platinum Level $20,000**

- Exhibitor Advisory Committee
- 30-minute demonstration theater
- One (1) exhibit space (10 x 10)
- One (1) complimentary Annual Meeting registrations, including access to all sessions and networking events
- Two (2) complimentary exhibitor registrations, including access to networking events
- Company logo with link and 75-word description on Annual Meeting sponsors webpage
- Name and logo on event signage in lobby
- Pre- and post-attendee contact list
- Opportunity to send two (2) emails to attendees, one (1) before the event and one (1) following the event – *Email content is subject to AAHCM approval and dates must be reserved no less than two (2) weeks prior to the send date. Email content must be provided no less than one (1) week prior to the send date.*
- Insertion of one (1) sustainable swag promotional item in attendee registration bag.
- Platinum Sponsor noted in attendees’ profile for all company attendees

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**Gold Level $15,000**

- 30-minute demonstration theater
- One (1) exhibit space (10 x 10)
- Two (2) complimentary exhibitor registrations, including access to networking events
- Company logo with link and 75-word description on Annual Meeting sponsors webpage
- Name and logo on event signage in lobby
- Pre- and post-attendee contact list
- Opportunity to send two (2) emails to attendees, one (1) before the event and one (1) following the event – *Email content is subject to AAHCM approval and dates must be reserved no less than two (2) weeks prior to the send date. Email content must be provided no less than one (1) week prior to the send date.*
- Insertion of one (1) sustainable swag promotional item in attendee registration bag.
- Gold Sponsor noted in attendees’ profile for all company attendees
Silver Level $10,000

- One (1) exhibit space (10 x 10)
- Two (2) complimentary exhibitor registrations, including access to networking events
- Company logo with link and 75-word description on Annual Meeting sponsors webpage
- Name and logo on event signage in lobby
- Pre- and post-attendee contact list
- Insertion of one (1) sustainable swag promotional item in attendee registration bag
- Opportunity to send one (1) email to attendees prior to the event – *Email content is subject to AAHCM approval and dates must be reserved no less than two (2) weeks prior to the send date. Email content must be provided no less than one (1) week prior to the send date.*
- Silver Sponsor noted in attendees’ profile for all company attendees

Bronze Level $5,000

- One (1) exhibit space (10 x 10)
- Two (2) complimentary exhibitor registrations, including access to networking events
- Company logo with link and 50-word description on Annual Meeting sponsors webpage
- Pre- and post-attendee contact list
- Name and logo on event signage in lobby
- Insertion of one (1) sustainable swag promotional item in attendee registration bag
- Opportunity to send one (1) email to attendees following the event – *Email content is subject to AAHCM approval. Email dates must be reserved no less than two (2) weeks prior to the send date. Email content (text, URLs, and images) must be provided no less than one (1) week prior to the send date.*
- Bronze Sponsor noted in attendees’ profile for all company attendees

Exhibitor Level $3,000

- One (1) exhibit space (10 x 10)
- Two (2) complimentary exhibitor registrations, including access to networking events
- Company logo with link and 50-word description on Annual Meeting sponsors webpage
- Pre- and post-attendee contact list

Interested in a Custom Package or Supporting AAHCM in Another Way?

We can create a sponsorship package for you! Contact Shada Biabani at shada@aahcm.org
Annual Meeting Branded Tote Bag – $6,000 (Exclusive)
Features sponsor logo and AAHCM logo. This sponsorship also qualifies for the Bronze Level benefit package for 2023. Price includes cost of tote bag.

Annual Meeting Branded Swag – $6,000 (Exclusive)
Features sponsor logo and AAHCM logo. This sponsorship also qualifies for the Bronze Level benefit package for 2023. Price includes cost of swag.

Photo Booth Sponsorship – $3,750 (Exclusive)
Make your brand synonymous with the fun and education of the Annual Meeting. Sponsor the photo booth and your logo will appear in attendee’s keepsakes – and their social media feeds.

Head Shot Lounge Sponsor – $10,000
This is a highly brand-able sponsorship with great engagement and activity. Attendees receive a professional head shot that they can use long after they return home from the meeting!

Welcome Reception Sponsor – $30,000
This premier event sponsorship will include multiple announcements, signage opportunities, and branded napkins. We are also willing to customize this package, so contact us if you are interested.

President’s Reception Sponsor – $20,000
This event is by invitation only as will be an opportunity to get your company in front of the decision-makers. Multiple announcements, signage opportunities, and branded napkins are offered with this sponsorship. We are also willing to customize this package, so contact us if you are interested.
**Lunch Sponsor (2) – $20,000**
Sponsor the most attended meal of the conference! Your sponsorship includes announcements, signage and recognition throughout the meeting.

**Breakfast Sponsor (2) – $12,000**
Sponsor the most important meal of the day! Your sponsorship includes announcements, signage and recognition throughout the meeting.

**Coffee Break (2) - $10,000**
Sponsor a coffee break for your colleagues! Everyone wants coffee and snacks to re-charge during the conference.

**New Leaders Networking Event – $7,500**
Sponsor this networking event that is sure to be well-attended by the up and coming leaders in HBMC!

**Hospital at Home Networking Event - $7,500**
This networking opportunity will offer a venue for Hospital at Home User Group Members to connect in a casual social environment.

**Lanyard Sponsor – $7,500**
The conference lanyard will have be co-branded for the conference and your company!

**Hotel Key Card - $7,500**
Have you logo, booth location and any other message you want to share with attendees on their hotel key card. This sponsorship includes two cards per hotel room at the Seattle Westin.

**Charging Station - $3,500**
Power up with the branded cell phone charging stations. These stations will be positioned throughout the convention center and will feature your logo and message.
Dedicated Exhibit Hours
(subject to change)

Exhibitor Move-In
Thursday, October 12
2:00 PM - 8:00 PM

Exhibit Hours
Friday, October 13
7:00 AM - 7:00 PM

Questions about sponsor and exhibit space?
Contact Shada Biabani at
shada@aahcm.org
or 855.576.8482

Entrance
1. PLEASE RESERVE EXHIBIT SPACE

for the company listed below at AAHCM Annual Meeting 2023. This application becomes valid only after being signed by Exhibitor and a confirmation of space has been issued with a receipt of payment acknowledged by Exhibit Management.

Exhibiting Company Name

Billing Address

City __________________________ State __________ Zip __________

Country ______________________

Phone _________________________

Contact Person __________________ E-mail __________________________

2. SPONSOR/EXHIBITOR PRICING AND SELECTION

All booths are 10’ x 10’ and will include one 6’ table and two chairs. AAHCM will provide a booth ID signs.

<table>
<thead>
<tr>
<th>Sponsor Level</th>
<th>Price</th>
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</thead>
<tbody>
<tr>
<td>Diamondod Sponsor</td>
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<tr>
<td>Tote Bag Sponsor (1)</td>
<td>$6,000</td>
</tr>
<tr>
<td>Branded Swag</td>
<td>$6,000</td>
</tr>
<tr>
<td>Photo Booth Sponsor (1)</td>
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</tr>
<tr>
<td>Charging Station</td>
<td>$3,500</td>
</tr>
<tr>
<td>Exhibitor</td>
<td>$3,000</td>
</tr>
</tbody>
</table>

3. BOOTH SET UP AND MOVE OUT

All exhibits must be set up by 7:00 PM, Thursday, October 12, 2023, without exception. Exhibits must be removed from the Exhibit Hall between 1:30 PM and 3:30 PM on Saturday, October 14, 2023. Exhibitors will not be allowed to set up if payment has not been received by AAHCM.

4. PAYMENT

Payment can be made via credit card or sponsor/exhibitor can choose to be invoiced and pay by check or ACH. Full payment is required to confirm your sponsorship/space.

Cancellation Policy: If the exhibitor/sponsor notifies the Academy in writing of their intent to cancel the contract after acceptance but prior to June 1, 2023, a full refund of monies, minus a $500 administrative fee, will be made. If the Academy receives a written request for cancellation of contract after June 1, 2023, the exhibitor/sponsor will be liable for fifty percent (50%) of the full price of said exhibitor’s booth space or sponsorship. No refunds will be made after August 1, 2023. In the event of cancellation by an exhibitor/sponsor at no time can the cancellation fee be considered a donation or be recognized as support of AAHCM.

By signing this contract, you agree to pay the fee for sponsoring/exhibiting at the 2023 AAHCM Annual Meeting.

5. SIGNED AND ACCEPTED BY AUTHORIZED AGENT

Date

Accepted by / Exhibit Management:

Date

6. PLEASE ADDRESS ALL COMMUNICATION TO:

Shada Biabani, Associate Director
AAHCM
6728 Old McLean Village Dr., McLean, VA 22101
Email: shada@aahcm.org
703.884.0170
1. APPLICATION AND ELIGIBILITY

Application for exhibit booth space and/or sponsorship provided by AAHCM (hereinafter “the Academy”), must contain the information as requested, and be executed by an individual who has authority to act for the applicant. This exhibition is designed for the display and demonstration of products and services relating to home care medicine and those individuals attending the Academy’s 2023 Annual Meeting. The Academy shall determine the eligibility of any company, product, or service. The Academy may reject the application of any company whose display of goods or services is not compatible, in the sole opinion of the Academy, with the educational character and objectives of the exhibition. In the event an application is not accepted, any paid space rental fees or deposits will be returned. This contract is binding upon receipt and acknowledgment by the Academy. Acknowledgment constitutes one or more of the following: Academy confirmation letter or e-mail message, shared conference information to exhibitor, receipt of exhibit kit or information.

2. PAYMENT DATES

No booths or sponsorship will be guaranteed until the Academy receives full payment of the total booth/ sponsorship fee, along with a signed contract. If full payment is not received by August 1, 2023, the Academy will have the right to resell the assigned booth and/or sponsorship space. The exhibitor/sponsor expressly understands and agrees that all amounts paid hereunder will be applied first to any outstanding obligations due the Academy by the exhibitor/sponsor, and then to the amounts due in accordance with this paragraph hereof; that any resulting arrearages must be paid within the time limits specified herein, and that the Academy will have the right to cancel this agreement if the exhibitor/sponsor is or becomes in arrears with respect to any outstanding obligation due the Academy.

3. CANCELLATION OF EXHIBIT SPACE OR SPONSORSHIP

Cancellation Policy: If the exhibitor/sponsor notifies the Academy in writing of their intention to cancel the contract after acceptance but prior to June 1, 2023, a full refund of monies, minus a $500 administrative fee, will be made. If the Academy receives a written request for cancellation of contract after June 1, 2023, the exhibitor/sponsor will be liable for fifty percent (50%) of the full price of said exhibitor/sponsor’s booth space or sponsorship. No refunds will be made after August 1, 2023. In the event of cancellation by an exhibitor/sponsor at any time, the cancellation fee can be charged if the area is chosen for sale as a result of the cancellation of the exhibitor/sponsor.

4. ASSIGNMENT OF BOOTH SPACE

Space will be assigned according to the date contract and payment are received, the availability of the requested area, amount of space requested, special needs, and compatibility of the exhibitor’s products with the Academy’s aims and purposes. Highest level sponsors will have priority when space is assigned. The Academy reserves the right to assign space other than the choice requested, if necessary, and the right to rearrange the floor plan and/or relocate any exhibit.

5. CONDUCT OF EXHIBITS

The advertisement or display of goods or services other than those manufactured, distributed, or sold by the exhibitor in the regular course of business and identified in this contract is prohibited. An exhibitor may not assign, sublet, or apportion any part of the contracted booth space, nor may an exhibitor permit the display, promotion, sales, or marketing of non-exhibitor products or services. Interviews, demonstrations, and distribution of literature or samples must be made within the booth area assigned to the exhibitor. All sales activities must be compliant with the FDA and OIG. Canvassing or distributing of advertising outside the exhibitor’s own booth will not be permitted. There is no restriction on selling in common networking spaces provided that sales transactions may be conducted only within the exhibitor’s own booth.

6. BOOTH SETUP

All exhibits must be set up by 7:00 pm Thursday, October 12, 2023, without exception.

7. ADDITIONAL EXHIBITOR SERVICES

There will be an official convention decorator for exhibitor services at this event. The Academy will send information of these services at least 90 days prior to the conference. The decorator will provide additional decorating, furniture, signs, cleaning, electrical, audiovisual service, disposal, and labor. Exhibitors will contract directly with the decorator for these additional services.

8. HOSPITALITY AND ENTERTAINMENT

Hospitals, charities, and/or à la carte items that are offered to attendees at the Academy shall be in compliance with the Academy’s policies and procedures. Such material shall be submitted to the Academy for approval 60 days prior to the convention. Except as otherwise provided, the Academy will not endorse, support, or be liable for the claims made by the exhibitors as to the qualities or merits of their products or services, and no advertising or mention will indicate, claim, or suggest endorsement or support. All run house must be distributed within the exhibit booths.

9. EXHIBIT STAFF REGISTRATION

Prior to September 15, 2023, registration of two (2) per paid booth will be complimentary, provided that registrations are received by the Academy before September 15, 2023. There will be a $150 change for the registration of additional booth representatives who exceeds the 2-per-booth allotment. After September 15, 2023, an additional $50 fee per staff member will be incurred for the following: A. Registration of each representative B. Each name change C. Each lost badge or name substitution.

Each exhibitor who registers in advance will have a printed exhibitor badge available at the exhibitor registration area at the hotel. This badge will entitle registered exhibitors admission to the exhibit area, networking activities, and Keynote Speaker Sessions only. Exhibitors must wear badges at all times—including during setup times, exhibit hours, and dismantling—in order to enter the exhibit area. Exhibit staff, temporary, help, and setup personnel must wear exhibitor badges or other badges designated by the Academy or the Official Contractor. Exhibitor badges do not give admission to other conference functions, nor are they transferrable.

10. UNACCEPTABLE EXHIBITS

The exhibitor agrees not to use any displays that the Academy determines, in its absolute discretion, will unreasonably endanger the person or property of the attendees or of the exhibitor, are in bad taste, are liable to discredit or subject the Academy to criticism or legal liability, are inconsistent with the stated purposes of the Academy and the interest and welfare of its members, are miscalcious to the property rights of the Academy, or violate the bond requirements or any other provision of this contract. In the event the Academy determines at any time that any exhibit may or does violate this contract and the exhibitor is unable or unwilling to correct or commit such violations, the Academy may terminate this agreement immediately and forbid erection of the exhibit or may remove or cause the exhibit to be removed at the exhibitor’s expense, and the exhibitor hereby waives any claim for refund of the exhibit booth or other damages arising out of such termination and/or exhibit removal. Any exhibitor who is uncertain as to whether an exhibit is in compliance with all applicable regulations and requirements should contact the Academy.

11. FDA REGULATIONS

Exhibitors shall comply with all applicable U.S. Food and Drug Administration (FDA) regulations, including, without limitation, FDA restrictions on the promotion of investigational and pre-approved drugs and devices and the FDA prohibition on promoting approved drugs and devices for unapproved uses. Any product not FDA-approved for a particular use or not commercially available in the U.S. may be exhibited only if accompanied by easily visible signs indicating the status of the product. Exhibitors shall have available in their exhibit space a PDF letter from the FDA that describes the allowable use of any drug or device exhibited.

12. AMERICANS WITH DISABILITIES ACT

The exhibitor shall ensure that its booth and its promotional materials and activities comply with the Americans with Disabilities Act so as to allow persons with disabilities equal access to goods and services.

13. INDEMNIFICATION

The exhibitor agrees that it is responsible for the defense and payment of any and all claims, demands and suits on account of any alleged injuries, death or other loss by individuals, or damage to property or other loss, to any party occurring in the exhibit facility or elsewhere because of the acts or omissions of the exhibitor, its employees or agents, licensees, guests or contractors. The exhibitor agrees to defend, indemnify and hold harmless the Academy, its directors, agents, employees, and contractors, subsidiaries and affiliates (collectively “Indemnitees”), from any and all claims, actions, causes of action, demands or liabilities of whatsoever kind and nature including judgments, interest, attorneys’ fees, and all other costs, fees, expenses and charges which any Indemnitee, its officers, directors, employees, agents, and each of them, may incur arising out of the negligence, gross negligence or willful or wanton misconduct of the exhibitor, its officers, directors, employees, agents, contractors, or any other person or organization hired by the exhibitor. The term of this section shall survive the termination or expiration of this contract.

14. FAILURE TO HAVE EXHIBIT BOOTH SETUP

Any exhibit space not completed by 7:00 pm Thursday, October 12, 2023 shall be forfeited by the exhibitor, and space may be resold, reassigned, or used by the Academy without refund, unless a request for delayed occupancy has received prior approval by the Academy in writing.

15. ADVERTISING MATERIAL

The use or distribution of any material during the conference shall be subject to prior written approval by the Academy. Such material shall be submitted to the Academy for approval 60 days prior to the conference. Except as otherwise provided, the Academy will not endorse, support, or be liable for the claims made by the exhibitors as to the qualities or merits of their products or services, and no advertising or mention will indicate, claim, or suggest endorsement or support. All run house must be distributed within the exhibit booths.

16. PHOTOGRAPHY

The Academy occasionally has photographs of exhibitors and their booth personnel taken during the exhibition and uses such photographs in its promotional materials. By virtue of the exhibitor’s participation in the exhibition, the exhibitor, on behalf of its booth personnel, automatically agrees to usage of its booth personnel’s likeness in such materials with no remuneration to exhibitor or to its booth personnel.

17. MISCELLANEOUS

The Academy shall have the sole authority to interpret and enforce all terms and conditions governing exhibitors/sponsors and this exhibition. Any and all matters not specifically covered herein are subject to decision by the Academy. These terms and conditions may be amended at any time by the Academy upon written notice to all exhibitors/sponsors. The exhibitor/sponsor expressly agrees to be bound by the terms and conditions set forth herein and by any amendments thereto adopted by the Academy from time to time. This contract shall be interpreted under the laws of the State of Illinois.

18. LIMITATION OF LIABILITY

In no event shall Academy, Exhibits Platform, and their respective owners, managers, officers, directors, agents, employees, independent contractors, subsidiaries and affiliates (collectively “Exhibitor/Sponsor”) be liable to the Exhibitor/Sponsor or any third party hired by or-otherwise engaged by the Exhibitor/Sponsor for any and/or indirect, special, punitive, exemplary, incidental or consequential damages, including attorneys’ fees and costs, arising out of this application and contract or connected in any way with use of or inability to use the Services, outlined in this Application or for any claim by the Exhibitor/Sponsor, even if any of the Exhibit/Sponsor has been advised of the possibility of such damages. Exhibitor/Sponsor agrees that no EXHIBITOR/Sponsor’s SOLE AND MAXIMUM LIABILITY TO THE EXHIBITOR/Sponsor REGARDLESS OF THE CIRCUMSTANCES SHALL BE THE REFUND OF THE EXHIBIT BOOTH FEE. The Exhibitor/Sponsor agrees to indemnify and defend the Exhibitor/Sponsor and/or any third part hired by or engaged by the Exhibitor/Sponsor for any amount beyond the exhibit booth fee. Further, Exhibitor/Sponsor agrees to pay all attorneys’ fees and costs incurred by Exhibitor/Sponsor arising out of or in any way related to this contract. Exhibitor/Sponsor shall be solely responsible for its attorneys’ fees and costs.

Exhibit and Sponsorship Contract – Terms and Conditions